

# Credit Card Authorization

## For Summit H94

### Terms and Conditions

Credit card holder and signatory below (“Cardholder”) hereby authorizes owners and agents to charge the credit card below for any or all of the following items as checked when due:

- Security Deposit: \_\_\_\_\_
- Deposit Relating to the Rental of Summit H94 Amount \_\_\_\_\_
- Balance Relating to the Rental of Summit H94 Amount \_\_\_\_\_
- Other (Specify) \_\_\_\_\_

And any unpaid balances and costs incurred in connection with the rental of Summit H94 and as may be reflected in part by Rental Policies (“Policies”), included herewith as “Attachment A.”

Upon completion, please fax this page to (800) 743-4188 or scan and email the form to [Marge@SummitH94.com](mailto:Marge@SummitH94.com).

|   |  |
|---|--|
| <b>Type of Credit Card</b>                  |  |
| <b>Credit Card Number</b>                   |  |
| <b>Expiration Date</b>                      |  |
| <b>Code (CVV or CVC – See attached)</b>     |  |
| <b>Name as it appears on credit card</b>    |  |
| <b>Billing Address for Credit Card Used</b> |  |
| <b>Phone Number</b>                         |  |
| <b>Special Instructions</b>                 |  |

By signing below, Cardholder authorizes owners & agents to charge the credit card as indicated and agrees to the Terms and Conditions herein, including those Terms and Conditions as stated in the Rental Policies attached hereto as “Attachment A.” and as specified at [www.SummitH94.com/Policies.htm](http://www.SummitH94.com/Policies.htm).

**Signature of Cardholder:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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## Attachment A

### SUMMIT H94 RENTAL POLICIES

#### RESERVATIONS, DEPOSIT AND PAYMENTS

- A two (2) night minimum stay is required except for holiday weekends when a three-night minimum stay may be required. A non-refundable deposit of 50% of the total rental amount or \$200.00 whichever is more, is required in order to confirm a reservation.
- Full payment of the rental balance due is required at least 30 days prior to the check-in date.
- No refunds will be made for late arrivals or early departures.
- Payment can be made by credit card or check. Checks can be faxed to (800) 743-4188. Credit card payments can be made via PayPal.
- Reservations are not held until payment is received.

#### CANCELLATIONS

- All cancellation transactions incur a \$30.00 processing fee.
- Cancellations made more than 30 days prior to the check-in date will receive a credit towards a future visit within one year of the original check-in date.
- Cancellations made 15 to 29 days prior to the check-in date will forfeit all deposits.
- Cancellations made 14 or fewer days prior to the check-in date will forfeit all deposits and balance due payments.

#### CHECK-IN/CHECK-OUT

- Check-In Time is at 4:00 PM.
- Checkout Time is at 10:00 AM.
- Guests staying past 10 A.M. check-out time will be charged a minimum of one-half (1/2) the daily rental rate
- We may not be able to accommodate earlier check-ins or later checkouts because we often have parties departing and arriving on the same day.

#### PETS/SMOKING

- To ensure the overall quality and appearance of Summit H94, pets are permitted with advance approval only. Extra fees will be incurred in the event extra cleaning, deodorizing, hair removal, and/or damage repair is required.
- To ensure the overall quality and appearance of the Condo, smoking is not permitted inside Summit H94.
- Additional cleaning fees will be assessed if these policies are abused.

#### PARKING

- Summit H94 has one designated underground parking space. The parking space is numbered "94" and is in Huntington Building. All other numbered spaces are assigned to others. Guest spaces in Huntington building are lettered (not numbered) spaces. Park in designated parking places only. Lettered spaces or "94" only. Please note the Clearance is 7'0".

#### CLEANING

- Your unit is cleaned prior to your arrival and following your departure. Additional Housekeeping and/or linen services are available upon request with prior arrangement at the then current rates for the services provided.
- You will be responsible to leave the dishes, utensils, and appliances clean.
- All trash is to be disposed of in the receptacles provided in the garage.

## Attachment A

### SUMMIT H94 RENTAL POLICIES

- Housekeeping will launder towels, sheets and linens; sanitize bathrooms, dust, wash windows, etc.
- In the event any trashcan is not emptied or the dishes, utensils, and appliances are not clean, you will incur an "express checkout" fee of \$25.00.

#### UTILITIES

- Water and electricity are included in your rental fee. Please use these resources in a manner to be comfortable without being wasteful.
- One telephone is supplied, all long distance charges must be charged to guests' long distance calling card.

#### SECURITY DEPOSIT AND DAMAGES

- You are responsible for any loss or damages incurred during your stay.
- You have the option of buying Insurance, providing a Security Deposit or pre-authorizing your credit card.
- Insurance is available for \$49 per stay and covers you for up to \$1,500 in loss or damages.
- The Security Deposit is 50% of the total rental amount or \$250.00 whichever is less and must be paid at least 30 days prior to the scheduled check-in date. Your security deposit will be refunded within 14-days of checkout, less any charges incurred.
- If you provided a credit card for payment, your credit card will be charged for any excess loss or damage above the insurance or Security Deposit.
- Please make sure that all keys are returned - one to the lock box and two to the hooks by the breakfast bar. You will be charged a \$25 replacement fee for each lost key.

#### RIGHT TO REFUSE SERVICE

- Summit H94 is privately owned, and the management reserves the right to refuse service to anyone.

#### LIABILITY

- The owners and management will not be responsible for accidents or injuries to guests or for loss of money, jewelry, or other valuables during their stay. Should litigation arise concerning provisions of the agreement, reasonable legal fees will be awarded to prevailing party.

#### CAPACITY

- Summit H94, as currently configured, accommodates a maximum of 8 people.
- If guests arrive with more people in their party than the house allows, **NO ONE** will be permitted to enter the house, and **NO REFUND** will be issued. The law makes it a crime to defraud the innkeeper, and having more people in the house than have registered is included in the provisions of this code.
- The law prohibits transient occupants of lodging facilities from housing additional guests in a unit and that a violation of the provisions of this chapter is a violation of the Municipal Code subject to a civil penalty of not less than one hundred dollars (\$100) for each day on which such violation occurs. The law further prohibits the defrauding of innkeepers and such fraud is punishable by a fine of up to one thousand dollars (\$1,000) and/or by imprisonment in the State prison for up to three (3) years.